**REQUEST OF DATA SUBJECT**

* + 1. **Identification of data subject**
    2. Name and surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    3. Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    4. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    5. E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. **Subject matter of the request – which right I want to exercise**
    2. **Right of access**
       1. ☐ I just need to know the types of personal data you are processing about me (for example, the data necessary to fulfil the contract or contracts we have concluded together); or
       2. ☐ I want to know in detail all the personal data that concern me and which you are processing but I do not need to receive copies of this personal data; or
       3. ☐ I want to know in detail all the personal data that concern me and which you are processing, and I further request that you send a copy of these personal data in the following manner:
    3. to following email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; or
    4. the following address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Right to rectification**

* + 1. I request rectification/completion of following data: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    2. Current version of the personal data is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Right to erasure**

* + 1. I request that you terminate processing of following personal data\_\_\_\_\_\_\_\_\_\_\_\_\_ concerning me and erase them from your systems.
    2. **Right to restriction of processing** (describe which processing you wish to restrict, eventually specify in connection to which personal data we shall restrict their processing):
    3. I request that you restrict the following processing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*description of processing you wish to be restricted*) of following personal data \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(*specification of personal data in connection to which processing shall be restricted*).
    4. **Right to object against processing**
    5. I hereby object against following processing of my personal data: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    7. *Reasons for request:*
    8. If you wish to exercise your right for erasure, right for restriction of processing or right to object against processing of your personal data, please, state reasons for your request. Failure to do so will result into non-acceptance of your request.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + 1. **Right to data portability**
    2. I hereby request transfer of the following data \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/all of my personal data[[1]](#footnote-1) that you process about me in the following form \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
    3. Transfer the data to the following new controller:
    4. Name of the new controller: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    5. New controller's address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    6. New controller's email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    7. New controller's phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you request erasure/change/restriction of processing and we acknowledge the legitimacy of your request, we will inform about such erasure/change/restriction all recipients of your personal data, except in case it proves non-feasible or will require unreasonable effort.

1. Delete as appropriate [↑](#footnote-ref-1)